

British Game Assurance

Low Ground Shoot Checklist

External

- Release pens for pheasant and/or Partridge
- Gun/peg positions and drives
- Game / wild bird covers
- Traps and snares (if applicable)
- Emergency action board
- Feed store area including medicated feed store
- Feed mixing area (if applicable)
- Medicine store (if applicable)
- Game Carts
- Game larder/chiller (if applicable) to include
 - Wash basin with hot/cold water (elbow/knee/toe taps)
 - First aid kit
- Unfit game disposal (APHA incinerator / leak proof locked container)

Internal (Documents)

- BGA low shoot standards (hard or electric copy)
- Site map of shoot to include
 - All areas covered by the shoot
 - Details of environment schemes (SSSI/SPA/SAC/RAMSAR)
 - Details of all release pens including pen sizes
- Risk assessed emergency action plan
- Visitors record
- Complaints record
- Wildlife/environmental surveys
- GWCT Big Bird Count (recommendation)
- Staff training records including certificates where appropriate
- New staff induction records
- Staff performance reviews
- Bird delivery records
- Predator and pest control plan
- Baiting plan (if rodenticides used)
- Records of snaring and trapping (if applicable)
- European site map and documents (if applicable)
- Daily release pen records – to include
 - Bird health and welfare
 - Feed and water
 - Deaths/culling/mortality
- Release pen management record – to include
 - Date birds released

- Number released in each pen
 - Source of birds
 - Date pens opened to allow access to wild
 - Mortality
- Feed purchase records
- Feed mixing record – if home mixing + samples
- Home mixing – (if applicable)
 - local authority approval
 - HACCP system
 - Quality control plan
 - VMD – if mixing medicated feed
- Bird review records –
 - Origin of birds
 - Bird numbers
 - Number dead on arrival
 - Any abnormalities
 - Mortality in & around pen
 - Birds euthanized
 - Any lab tests with results
 - Post mortem results
- Prescriptions for meds/med feed from Vet (BVPA member)
- Medicine purchase records
- Medicine administration records – to include in feed, in water medications and vaccines
- Medicine disposal records
- Lead free shot protocol
- Wild game meat hygiene course for small game (if applicable)
- Registration with local environmental authority – food business (if applicable)
- Hygiene hazard audit plan (if applicable)
- Service records for chiller units (if applicable)
- Daily temperature records (if applicable)
- Cleaning record for chiller/larder (if applicable)
- Chemical safety data sheets for disinfectant and sanitizers used
- Agreed game market plan – to include
 - Source of game (supplier/numbers/species)
 - Customer/date of supply/number and species
 - Total number given to guns/beaters
- Fallen stock records